

10.15 Schedule of Fees – Private Fees

Policy Statement

Schedule of fees

Sessional rate(s):

Children aged 2 years	£10
Children aged 3 years or more	£10

- Invoices for payment of private fees are issued at the beginning of each half term
- Should fees not be paid half way through the half term, a reminder is issued.
- Should payment still not be forthcoming, a second reminder is issued advising the parent/carer that their child's place cannot be guaranteed unless payment has been received by a specified date.
- Should payment remain outstanding by the specified date, a letter will be sent advising that a place is no longer reserved for the child.

This policy was adopted by

FIRST STOP PRESCHOOL

On

_____ (date)

Date to be reviewed

SUMMER TERM 2021 (date)

Signed on behalf of the provider

Name of signatory

Role of signatory (e.g. chair, director or owner)
